



LEGION OF MARY

Regia of Ottawa

VISITORS' REPORT

Name of Praesidium/Council _____

Parish (if a praesidium) _____

Date of Visit: _____

Visitors' Comments on Conduct of Meeting

Suitability of Venue

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Seating Arrangements

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Legion Altar

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Meeting discipline

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Was the meeting commenced punctually? Yes () No ()

How many members arrived on time?
All () Most () Some () None ()

If any members arrived after the Rosary, did they kneel and quietly recite the Legion Opening Prayers? Yes () No ()

Did all members kneel at the appropriate times? Yes () No ()

Were members' reports business like and audibly delivered?

All () Most () Some () None ()

Did members comment on or show interest in these reports? Yes () No ()

Who gave the Allocutio?

Was it based on a Handbook theme? Yes () No ()

Was it extempore or read out?

Visitors' Comments on Administrative Documents

President's Work sheet

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Attendance Records

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Roll of Active Members

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Minutes Book

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Financial records

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- Did financial records balance? Yes () No ()
- Had they been properly audited? Yes () No ()

Progress Since Last Visit

Agreed Objective

Progress

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Objectives to be Achieved by Next Visit

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Remarks

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Visitors:

Signature _____

Signature _____

Name _____

Name _____